

ROADS ACT APPLICATION

ROAD OPENING

This form is to be filled out for excavation works or potholing investigations within the road reserves of local Council roads, regional roads, and the verges of State Roads.

SECTION A - APPLICANT DETAILS

First Name

Last Name

Company (if applicable)

Phone Number

Email Address

SECTION B - PROJECT DETAILS

Developer / Builder

Project Street Address

Suburb

SECTION C - WORK DETAILS

Works Location

Proposed Date & Times

Start Date

Finish Date

Land-use Zone

- ☐ Penrith CBD
☐ St Marys CBD

- ☐ Residential
☐ Industrial
☐ Rural

Reason for Road Opening

- ☐ Electrical Works
☐ Wastewater Mains
☐ Telecommunications
☐ Non-Destructive Digging
☐ New Infrastructure
☐ Sydney Metro Works
☐ Other:
- ☐ Water Mains
☐ Private Stormwater
☐ Gas

Impacted Council Assets

- ☐ Road Pavement
☐ Stormwater Pits
☐ Footpath
☐ Trees
☐ Street Furniture:
- ☐ Kerb & Gutter
☐ Nature Strip
☐ Paved Footpath
☐ Signage

Traffic Management

- ☐ Traffic management will be required. [TRRO Application](#) will need to be submitted.
- ☐ Pedestrian management will be required
- ☐ Works are only on the nature strip and will not affect road traffic

BYDA Job No.

A road opening permit is valid for two years.

Marked up location or engineering plans need to be provided to Council indicating work area.

Refer to Council's latest adopted Fees and Charges at www.penrith.city.

SECTION D – FEES & CHARGES SUMMARY

Financial Year

Section 138 Administration Fee

Road Opening Fee

Minor Works Bond

Major Works Bond

Approval Type Requested

☐ **DA Consent Condition or for Complying Developments**
 Section 138 Roads Act approval sought for road openings related to DA or CDC development works will require the lodgement of an [Infrastructure Restoration Bond \(IRB\)](#) per development.

DA/CDC No.

IRB Receipt No.

☐ **Non-DA or Complying Development Related**
 Section 138 Roads Act approval sought for road openings **NOT** related to DA or CDC development works will require the lodgement of a Road Opening Bond.

☐ **Maintenance of Existing Private Stormwater**

Road Opening Bond

☐ **Minor Works Bond**
 Installation of private utilities.

☐ **Major Works Bond**
 For works that will cause potential damage to an area greater than 30m2 of pavements and/or footpaths.

Restorations

☐ **Council to Complete Permanent Restorations**
 The Applicant will provide and maintain a temporary surface finish in asphalt upon completion of works and nominates for Council to scope, quote, invoice the Applicant and complete the required permanent restorations.

☐ **Applicant to Complete Permanent Restorations**
 The Applicant will provide permanent restorations as per Council's [restoration requirements](#) upon completion of works and book concrete pre-pour inspections as required. The Applicant understands that a **12-month defects liability period** may apply and any defects found within this period will result in the reconstruction of the asset at no cost to Council. Bonds may be withheld during this time.

Approval cannot be obtained until all fees have been paid. Council will provide a payment form upon successful review of the application.

Total Fees Payable

SECTION E – ATTACHMENTS

The following attachments must be submitted with this application:

Traffic Control

☐ Temporary Road Reserve Occupancy [Application](#)

Construction Plans

☐ Engineering plans showing location and/or alignment of excavations

Dilapidation Survey

☐ Dilapidation report showing prior existing defects of pavements, kerb & gutters, footpaths etc.

Public Liability Insurance

☐ A copy of a valid \$20M Public Liability Insurance Certificate of Currency

PENRITH

CITY COUNCIL

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SECTION F – APPLICANT DECLARATION & SIGNATURE

- ☐ I confirm that the information provided in this application is correct and I will advise Council immediately of any changes.
- ☐ I have read and acknowledged the [Section 138 Roads Act Application and Permit Conditions](#).
- ☐ I acknowledge that upon submission Council will endeavour to review this application within 10 business days but could take longer depending on complexity.
- ☐ I acknowledge that a separate payment form will be sent to me to pay for the permit fees.

Signature

Date

Click email button
below upon
completion.

CONTACT US

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