

ROADS ACT APPLICATION

TEMPORARY ROAD RESERVE OCCUPANCY

This form is to be filled out for road reserve occupancies, lane closures, or full road closures on local Council roads and regional roads in the Penrith LGA.

SECTION A - APPLICANT DETAILS

First Name

Last Name

Company (if applicable)

Phone Number

Email Address

SECTION B - DEVELOPMENT DETAILS

DA / CDP Number

Developer / Builder

Development Address

Suburb

SECTION C - OCCUPANCY DETAILS

Works Location

Proposed Date & Times

Start Date	<input type="text"/>	Finish Date	<input type="text"/>
Operating Hours From	<input type="text"/>	Operating Hours To	<input type="text"/>
	<input type="checkbox"/> AM <input type="checkbox"/> PM		<input type="checkbox"/> AM <input type="checkbox"/> PM

● **Occupancy Type**

- Full road closure. **TMP is attached.**
- Partial lane(s) closure
- Contraflow traffic Shoulder closure
- Footpath closure / Pedestrian management

● **TMC ROL Requirement**

- Works are within 100m from any signalised intersection. **TMC ROL is attached.**
- Works are within 50m from any State or Regional Road. **TMC ROL is attached.**
- TMC ROL **not required** as works are on local Council roads

● **Reason for Occupancy**

- Excavation Potholing
- Sydney Metro works
- Operation of concrete pump
- Set up / removal of a tower crane
- Set up / removal of hoardings
- Operation of heavy duty crane
- Traffic control training
- Special event Laydown area
- Other:

.....● Full-road closures need to be endorsed by Council's Local Traffic Committee who meets monthly. Please allow additional review time.

.....● A Road Opening Application form will need to be completed for excavation or potholing works.

Land-use Zone

- Penrith CBD
- St Marys CBD
- Residential
- Industrial
- Rural

Refer to Council's latest adopted Fees and Charges at www.penrith.city.

SECTION D - FEES & CHARGES SUMMARY

Financial Year

Section 138 Administration Fee

Temporary road reserve occupancy

For up to 3 days

per day

For > 3 days

per week

Occupancy is for up to 3 days max

No. of days

Occupancy is for more than 3 days

No. of weeks

Approval cannot be obtained until all fees have been paid. Council will provide a payment form upon successful review of the application.

Total Fees Payable

SECTION E - ATTACHMENTS

The following attachments must be submitted with this application:

Traffic Management

- Traffic Management Plan
- Traffic Guidance Scheme

Road Opening

- Road Opening [Application Form](#)

OR Council Road Opening Permit No.

Other Road Authority

- A copy of ROLs from TMC for the proposed works

Public Liability Insurance

- A copy of a valid \$20M Public Liability Insurance Certificate of Currency

SECTION F - APPLICANT DECLARATION & SIGNATURE

- I confirm that the information provided in this application is correct and I will advise Council immediately of any changes.
- I have read and acknowledged the [Section 138 Roads Act Application and Permit Conditions](#).
- I acknowledge that upon submission Council will endeavour to review this application within 10 business days but could take longer depending on complexity.
- I acknowledge that a separate payment form will be sent to me to pay for the permit fees.

Signature

Date

Click email button below upon completion.

CONTACT US

Penrith City Council
 601 High Street
 PENRITH NSW 2750

PO Box 60
 PENRITH NSW 2751

PHONE: (02) 4732 7777
FAX: (02) 4732 7958
EMAIL: council@penrith.nsw.gov.au
WEB: www.penrithcity.nsw.gov.au