

# REQUEST FOR A CERTIFICATE OF PRACTICAL COMPLETION

## Applicant details

First name

Surname

Company name

Mailing address

Street number

Street name

Suburb

Postcode

Phone number

Mobile number

Email address

Signature

Date

## Lot details

Lot number

DP Number

Address

Street number

Street name

Suburb

Postcode

## Infrastructure Item Details

Name of planning agreement

Infrastructure item reference (\*Maximum of 1 infrastructure item per form)

Has sign off from Councils engineering services department been received?

Yes

No

Has a final maintenance schedule been provided to Council?

Yes

No

Has a final inspection occurred?

Yes

No

Please note that evidence the above has been satisfied will be required, including complete works as executed plans, any relevant certificates or consents of any public utility authority prior to the issue of a certificate of practical completion.

## Payer details

Same as applicant

If landowner details differ from the applicant, please provide the details below.

Payer first name

Payer surname

Company name

Payer mailing address

Street number

Street name

Suburb

Postcode

Phone number

Mobile number

Email address

## Payment

Following Council's receipt of the application and associated documents, you will be issued with an invoice. Payment options are available on the invoice and include BPAY and online credit card payment. Payment can also be made in person at Council's Civic Centre.

## Lodgement

Please email the application form, letter of offer, plans and/or supporting documentation to [city.planning@penrith.city](mailto:city.planning@penrith.city). Council will confirm receipt of the application within 5 business days.

### CONTACT US

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