

DIRECT DEBIT REQUEST – RATES

Choosing Direct Debit means your rate payments will be automatically deducted from your Bank, Building Society or Credit Union account on a quarterly (4 times a year) or annual basis.
Please select your chosen payment option:

Personal Details

First name _____ Surname _____

First name 2 (if applicable) Surname 2 (if applicable)

Postal Address

Street number Street name

Suburb _____ Post code _____

Contact mobile number Email address

I/we authorise Penrith City Council (APCA User ID Number 302225) to arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed through the Bulk Electronic Clearing System (BECS). This authorisation is to remain in force in accordance with the terms described in the service agreement. I/we will advise Council of the cancellation of this authority and will not hold Council responsible for any action arising from my/our not doing so.

Signature/s _____ Date _____

Account Details

Name of Bank / Financial Institution Branch

Account name

Property Details

Street number Street name

Suburb _____ Post code _____

Rate account number/s

Direct Debit Request Service Agreement

- This facility is not available for credit cards.
- The first deduction will occur on the next instalment due date.
- The first deduction amount will include all amounts due by the first deduction date.
- Each quarterly instalment amount will be automatically paid from your Bank, Building Society or Credit Union account on the last day of August, November, February and May.
- Council will provide you with a minimum of 14 days notice to change the terms of this agreement.
- An instalment notice will still be issued to you approximately one month before each due date.
- To cancel this direct debit, you can: email council@penrith.city or call the Rates Section on 024732 7777 (Mon-Fri, 8.30am to 4pm).
- Direct Debit through the Bulk Electronic Clearing System (BECS) is not available on all accounts so please check with your financial institution.
- Please ensure that on the due date of each payment cleared funds are available in your account.
- If the Direct Debit falls on a non-business day it will be drawn on the next business day.
- Please note: If a payment is declined by your nominated financial institution because there are insufficient funds, Council will apply a dishonour fee.

Privacy

Any personal information submitted to Penrith City Council will be dealt with according to the *Privacy & Personal Information Protection Act (1998)*, *Government Information Public Access Act (2009)* and the *Local Government Act (1993)*.

CONTACT US

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