**Barking Dog Courtesy Letter**

Dear Neighbour,

I am writing to let you know that your dog has been consistently barking during the \_\_\_(morning/afternoon/night)\_\_\_, causing a noise disturbance. I wanted to let you know in case you were unaware that your dog has been barking excessively.

On the advice of Penrith City Council, I have recorded the date and times of when the dog has been barking to help assist you to manage this without the need for Penrith City Council to intervene.

The dog has been barking at the following times:

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **BARKING START TIME** | **BARKING STOP TIME** | **WHAT IS THE DOG BARKING AT?** |
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Penrith City Council has further information in relation to barking dogs on their website at penrith.city/barkingdog to provide residents with some guidance on how to tackle this issue.

Please assist by working with your dog to stop the excessive barking.

From your neighbour,

Name:

Contact Number: