

EASEMENT APPLICATION FORM

A REFERENCE TO "COUNCIL" IN THIS CONTRACT MEANS PENRITH CITY COUNCIL.

This form is to be used to apply for the creation, modification or extinguishment of an easement over Council owned land.

Reason for Application

Creation of a new easement over Council owned land
Modification of an existing easement
Detail the reason for modification

Extinguishment of an existing easement
Detail the reason for extinguishment

Applicant Details

First Name

Surname

Company Name (if applicable)

ABN (if applicable)

Postal Address

Street Number

Street Name

Suburb

Postcode

Phone Number

Mobile Number

Email Address

Office Use Only

Application Fee Receipt Number

Date

Amount

CONTACT US

Penrith City Council
601 High Street
PENRITH NSW 2750

PO Box 60
PENRITH NSW 2751

PHONE: (02) 4732 7777
FAX: (02) 4732 7958
EMAIL: council@penrith.city
WEB: penrith.city

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Council Property Affected by the Easement

**If more than one property is affected by the easement, please attach a separate sheet detailing each property*
Lot/DP (if known)

Street Number Street Name

Suburb Postcode

Purpose of the Easement

- | | |
|---------------------------------|--|
| Right or carriage way | Easement to drain sewage |
| Easement to drain water | Easement for services |
| Easement for overhang | Easement to permit encroaching structure to remain |
| Easement water supply | Easement for drainage of water |
| Easement for drainage of sewage | Easement for batter |
| Right of access | Easement for repairs |
| Right of foot way | Easement for electricity purposes |
| Other (please specify below) | |

Easement Details

Details of who benefits from the easement*

** If more than one property benefits from the easement, please attach a separate sheet detailing each property*
Authority Name

OR

Lot/DP (if known)

Street Number Street Name

Suburb Postcode

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Easement Duration:

Perpetual

For a term of years and months

Until a specified event. Please detail below

Will the Infrastructure be installed:

Above the surface

Below the surface

Both above and below the surface

Please detail any additional easement terms not defined by statute or terms to be omitted from the dealing.
See the Easement Information Sheet for additional information.

Associated Approvals / Applications

Is this request associated with a Development Application DA?

Yes

No

DA Number if known

Is this request associated with a Part 5 Infrastructure and Environmental Impact Assessment under the Environmental Planning and Assessment Act?

Yes

No

If yes, please provide additional information on the project and the status of the assessment.

Fees and Charges

This application incurs a non-refundable application fee, payable on submission of this application. The application fee is for Council to undertake a Preliminary Assessment of the proposed request. Additional fees may be payable before the determination of this application and upon execution of the easement documentation. See Council's Fees and Charges for a list of applicable fees and the attached information sheet for additional information.

Submission Checklist

Completed Easement Application Form

A plan showing the proposed or existing easement (plan to include the location and dimensions of the easement)

Payment of the application fee

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Payment Method

Application fees can be paid by cash, cheque or credit card.

- cash, cheque or credit card payments can be paid in person
- cheque or credit card payments are accepted by post
- only credit card payments are accepted by email

See Council's adopted fees and charges at penrith.city. All fees subject to change.

Paying by Credit Card

Please complete the [Credit Card Authorisation Form](#) located in the list of [Downloadable Forms](#) and ensure that you provide the full details of the purpose of your payment on this form.

If you are sending your payment by email, please ensure the Credit Card Authorisation Form is included in your email as a separate attachment to your Application or any other information.

Declaration

I understand and acknowledge responsibility of costs I am likely to occur with this request as outlined in Council's Fees and Charges.

I understand that this an application, it is not a legally binding contract. I acknowledge that the creation, modification or extinguishment of an easement over Council land is subject to a formal Council resolution.

I understand that if owner's consent is required for the lodgement of a Development Application (DA), consent will be granted for the lodgement of the application for assessment however this consent does not infer or imply any agreement for the easement request. I acknowledge following approval of the DA, the easement request is subject to public notification (if on community land), negotiation on the terms and conditions and Council endorsement.

I understand compensation is likely to be payable for this request as determined by a Certified Practising Valuer appointed by Council.

I have read the Information Sheet attached to this application form.

I declare that all the information given in this application is true and correct.

First Name

Surname

Signed

Date

Acceptance of Application

Council will not process applications that are incomplete or non-complying with lodgement requirements. These applications will not be accepted or may be returned to applicants within 14 days.

Lodgement Details

Applicants are required to lodge the completed application form and associated documents to Penrith City Council, by one of the following methods;

Email: council@penrith.city Post: **PO Box 60 Penrith NSW 2751**

In person: Penrith Civic Centre, 601 High Street Penrith or St Marys Business Office, 207-209 Queen St, St Marys

Marked **Attention: Property Development**