URBAN DESIGN REVIEW PANEL BOOKING FORM

Our Urban Design Review Panel (UDRP) prelodgement service gives you an opportunity to meet with a panel of relevant senior Council Staff and an Independent Urban Design/ Architectural expert to get feedback on a development proposal and highlight any potential issues early in the process. Please complete and submit this form along with the required plans and fee.

PROPERTY DETAILS Lot number DP/SP House number Street address Suburb Postcode Description of proposed development **APPLICANT DETAILS** First name Surname Company (if applicable) Postal address Suburb Postcode Phone number Mobile number Email address Fax number **OWNER'S CONSENT** If the owner is not the applicant, is the owner aware of this proposal? Yes No **PLANS** You must submit the following documents with this booking form: Six hard copies of all Site analysis that describes the site and neighbouring sites Yes No plans are required Plans, concept plan or preliminary design of the proposal Yes No Typical elevations and perspectives Yes No Car parking vehicle access arrangements Yes No Locations and dimensions of open space and landscaped areas Yes

Written description of the proposal

One electronic copy of all information submitted

This must be completed a minimum of 7 days before the date of your meeting. Details of Council fees and charges are available on our website: penrith.city

PENRITH **CITY COUNCIL**

No

No

No

Yes

Yes

NAMES OF PEOPLE ATTENDING THE UDRP MEETING

See Council's adopted

fees and charges at penrith.city. All fees subject to change

IMPORTANT

If you are emailing payment details, please include the Credit Card Authorisation Form as a separate attachment to your Application or any other information.

Please do not merge forms together.

PENRITH

CITY COUNCIL

PAYMENT DETAILS

Administration fees can be paid by cash, cheque or credit card.

- cash, cheque or credit card payments can be paid in person
- cheque or credit card payments are accepted by post
- only credit card payments are accepted by email

Urban Design Review Panel meeting Review of Revised Proposal

PAYING BY CREDIT CARD?

Please complete the <u>Credit Card Authorisation Form</u> located in the list of <u>Downloadable Forms</u> and ensure that you provide the full details of the purpose of your payment on this form.

If you are sending your payment by email, please ensure the Credit Card Authorisation Form is included in your email as a separate attachment to your Application or any other information.

OFFICE USE ONLY

Registration numbe

Neeting date	Meeting time
eceipt number	Amount paid
	\$

CONTACT US

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