

# APPLICATION TO REMOVE OR PRUNE TREES 2018

If you want to prune or remove a tree, or clear native vegetation on private property, you may need Council approval first. **This form is for the removal of trees in urban areas and up to 5 trees in rural areas. For clearing of native vegetation, refer to the Native Vegetation Clearing application form.**

This form must be submitted in person at Council's Customer Service Centre at 601 High St, Penrith. If you are unable to attend in person, you may complete the form online at ([URL here](#)), which will require credit card payment at the application stage. Please note that we do not accept emailed or postal applications for tree and vegetation removal.

Under the SEPP (Vegetation in Non-rural Areas) (Vegetation SEPP) and the Penrith Development Control Plan (DCP), it is illegal to cut down, fell, uproot, kill, poison, ringbark, burn or otherwise destroy the vegetation, or lop or otherwise remove a substantial part of the vegetation as prescribed in Council's DCP without Council permission. Where the vegetation is native, clearing includes shrubs, ground covers or wetland plants.

## APPLICANT/OWNER DETAILS

First name  Surname

Name of business (if relevant)

Postal address

Street number  Street name

Suburb

Post code

Contact phone number

Email address

Signature/s

Date

.....  
Signature of owner or person authorised by the owner.

Are you the owner of the property? Yes  No

If you are not the owner, you must include a signed letter of consent from the property owner supporting your application. **Please note, applications to will not be processed without the owner's written consent.**

## PROPERTY DETAILS

Street number  Street name

Suburb

Post code

Lot

DP number

**Note: In rural areas you can apply for a maximum of 5 trees. For more than 5 trees you must complete the Vegetation Clearing Application, available at [www.penrithcity.nsw.gov.au/trees](http://www.penrithcity.nsw.gov.au/trees).**

Will access need to be arranged prior (eg. if there are locked gates) Yes  No

Are there dogs at the property? Yes  No

If yes, they will need to be restrained if access is required.

## APPLICATION INFORMATION

**Note:** You may be required to submit a Tree Survey and Assessment Report, or a Flora and Fauna Assessment Report. If you have already obtained one, please include it with your application.

### TREES

TREE	SPECIES	PRUNE OR REMOVE	REASON FOR APPLICATION
1			
2			
3			
4			
5			

Note: If you are requesting more than 5 trees in urban areas, please identify them in the space below. In rural areas you can apply for a maximum of 5 trees. For more than 5 trees in rural areas you must complete the Vegetation Clearing Application, available at [www.penrithcity.nsw.gov.au/trees](http://www.penrithcity.nsw.gov.au/trees).

### TREE LOCATION(S)

Please include with your application a detailed sketch or aerial map showing the tree/s you wish to remove on your property. Number the trees as per the table above and include labels for the front yard, back yard, house, driveway, etc).

### DO YOU WISH TO PROVIDE FURTHER INFORMATION?

Please detail below.

#### OFFICE USE ONLY

Receipt Number

Date

601 High Street  
PENRITH NSW 2755  
P: (02) 4732 7777  
F: (02) 4732 7958  
E: [council@penrithcity.nsw.gov.au](mailto:council@penrithcity.nsw.gov.au)  
W: [www.penrithcity.nsw.gov.au](http://www.penrithcity.nsw.gov.au)

## DISCLOSURE STATEMENT

Under Section 10.4 of the Environmental Planning and Assessment Act 1979 any reportable political donation to a Councillor and/or any gift of a Councillor or council employee within a two (2) year period before the date of this application must be publicly disclosed.

**Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two (2) years?**

Yes - complete the [Political Donation and Gifts Disclosure Statement](#) and lodge with this form.

No - in signing this application You undertake to advise Penrith Council in writing if You become aware of any person with a financial interest in this application, who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination. Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.

## APPLICATION DECLARATION

**I apply for approval to carry out tree removal as described in this application and accompanying information. All information in the application is to the best of my knowledge, true and correct.**

I understand if the information is incomplete, the application may be rejected or more information may be requested.

I accept processing delays will arise if there are inadequacies with the application.

I declare the electronic data provided is a true copy of all plans and associated documents submitted with this development application.

I understand Council may use materials provided for notification/advertising purposes

I am authorised by the copyright holder of any material submitted with this application to provide this material to Council. In doing so I understand and the copyright holder acknowledges this material may be made publicly available at Council's offices, on Council's website and to third parties on request both during and after the assessment is complete.

Name

Signature

Date

## FEES

For current fees, please refer to Council's website [www.penrithcity.nsw.gov.au](http://www.penrithcity.nsw.gov.au).

Please note:

1. These fees are GST exempt.
2. Payment must accompany this form in order for the application to be processed.
3. The processing time from the date of receipt of this form is 28 working days, unless further information is required.
4. Fees paid are not refundable if owner's permission is not granted.
5. Applications will not be accepted for any property that is simultaneously subject to a development application.